



Scouts NSW
North Coast Region

Region Chairperson

Scouts NSW - North Coast Region

Position Type

Volunteer

Appointment Term

Initial 12 Months

Direct Manager

Region Commissioner

Direct Reports

None

Purpose

The Region Chairperson provides leadership and coordination for the Region Executive Committee (REC), ensuring effective governance, accountability and strategic oversight across North Coast Region. The role works collaboratively with the Region Commissioner and Region Team to support strong operational performance, property management, financial oversight and long-term sustainability of the Region.



Ideal Candidate

The ideal candidate is a collaborative and community-minded leader who is passionate about supporting Scouting through strong governance and organisational leadership. They are confident facilitating meetings, driving accountability and supporting volunteers to achieve strategic outcomes.

They will be approachable, solutions-focused and capable of balancing governance requirements with practical volunteer support.

Capabilities

- Strong leadership and governance capability
- Ability to chair meetings effectively and professionally
- High-level communication and stakeholder engagement skills
- Strategic thinking and organisational planning
- Financial literacy and governance awareness
- Ability to work collaboratively with volunteers and staff
- Strong organisational and administrative capability
- Ability to drive accountability and follow-through on initiatives

Experience

- Experience in governance, leadership, administration or committee management is desirable
- Previous experience within Scouting or other volunteer/community organisations is advantageous
- Experience chairing meetings or leading teams is highly regarded
- Basic understanding of financial governance and reporting processes is desirable





Responsibilities

- Chair Region Executive Committee meetings
- Gain an understanding of and ensure compliance with Region By-Laws, Scouts NSW policies and procedures
- Work collaboratively with the Region Commissioner, Region Treasurer and REC members to support Region governance and operations
- Track, encourage and promote progress of REC initiatives including property management, grants and community engagement activities
- Assist in ensuring Region objectives continue progressing where portfolio holders are unavailable or disengaged
- Assist with budgeting, financial oversight and annual reporting processes alongside the Region Treasurer and Assistant Region Treasurer
- Liaise with the Region Office on behalf of the REC where required
- Coordinate and manage REC meeting agendas alongside the Region Secretary and Region Commissioner
- Promote a positive, professional and collaborative culture across the REC
- Support long-term sustainability and strategic planning within North Coast Region

Requirements

- Hold or be willing to obtain a valid Working With Children Check (WWCC)
- Be willing to undergo a National Police Check
- Understand the role is entirely voluntary and unpaid
- Actively contribute to the strategic goals and objectives of Scouts NSW and North Coast Region
- Uphold Scouts Australia values, policies, procedures and Code of Conduct

